

HOW TO COLLECT YOUR MEDICAL RECORDS

Atherosclerosis Center - Endocrinology

from Monday to Friday from 12 am to 5 pm at the CUP Office

Blood test unit

Results can be checked online or printed autonomously at the Q-Totem. Whenever a representative is appointed, it is possible to withdraw results at the CUP Office from Monday to Friday from 12 am to 5 pm. Some records -when indicated on payment receipt- have to be withdrawn personally.

Gynecology

PAP test can be retired on Wednesday from 9 am to 12 am and on Friday from 3 pm to 6 pm

Orthopaedics

BMD can be retired on Tuesday from 2.30 pm to 5 pm and on Friday from 9 am to 12 am

Radiology

from Monday to Friday from 9 am to 6 pm and Saturday from 8.30 am to 12.30 am

During pre-holiday days, any withdraw service will end at 2.00 pm.

Payments may be regularized even (as usual) through SISAL services

Any representative can be formally appointed with a written note. Any of these records above may be shipped to any national address requesting and filling the proper form when checking in at CUP.

MEDICAL FILES

In accordance to Italian Laws (L. 296/2006, art. 1, comma 796, lettera r) the withdrawal of his/her own medical records is mandatory for ANY user -even those dispensed with payment for social or pathological reasons- otherwise user may be charged for the whole price of the ticket.

CUP (gallery – 0 lvl.)

Both Request and Withdrawals can be fulfilled from Monday to Friday from 11 am to 5pm; during pre-holiday day only from 11 am to 2 pm. Saturday the service is NOT operational.



infoPTV



FONDAZIONE POLICLINICO TOR VERGATA
Viale Oxford 81, 00133 Roma
Tel. 06.2090.1 - www.ptvonline.it
email: relazioni.pubblico@ptvonline.it



NO RECUP BOOKING

Blood Test Unit

(Line 4, C Entrance, 0 lvl.)

Open from Monday to Saturday from 7.30 am to 10.00

We recommend you to book your blood test as the available places for not-reserved users are limited.

- Totems located in the main Gallery
- Phoning the number 892.118 (charged service)

Any information regarding BTU can be required by phone at 0620900682 from Monday to Friday from 9.30 am to 11.30 am or via email: medicina.laboratorio@ptvonline.it

Genetics

- Ordinary clinic check-up can be booked by phone at 80.33.33
- Prenatal Check-up and Genetic Test can be booked phoning (+39)0620901 and selecting "Booking" and "Genetics" options clicking related options on your phone pad.
Email: geneticamedica@ptvonline.it

Obstetrics – Prenatal Diagnostics

Amniocentesis and Bi-test can be booked phoning the number (+39)0620903337 on Tuesday from 12am to 4 pm and on Thursday from 12 am to 2 pm.

Villocentesis can be booked contacting this email: diagnosticaprenatale@ptvonline.it

Nuclear Imaging

(line 5, A entrance, -1 lvl.)

Any booking can be reserved personally at the Administrative Desk in the Department or phoning the number (+39)0620902466, both from Monday to Friday from 9am to 6pm.

Odontoiatrics

(line 2, G entrance, 0 lvl.)

Any booking can be reserved contacting the phone number (+39)0620901 and selecting the number options "Bookings" and "Odontoiatrics" on your phone numpad.

Radiotherapy

(line 5, A entrance -2 lvl)

Any booking can be reserved phoning the number (+39)0620904300 from Monday to Friday from 9 am to 5 pm or personally by the Admin Desk located in this Department.

BOOKING ANY MEDICAL CHECK-UP



Any Booking can be done by:

- Contacting the Re-CUP by phoning the number 80.33.33 (or dialing "72" number when using inner phones)
- Requesting and filling the dedicated form to our personnel
- Using of the service granted by some Pharmacies in Rome.

We recommend you to cancel any booking you wish no more to attend with at least 48 hrs in advance

CUP OPERATIONS

CUP (gallery – 0 lvl.)

Open from Monday to Friday from 7.00 am to 8.00 pm

On Saturday from 7.00 am to 1.00 pm

During pre-holiday days, any CUP operations will end at 2.00 pm.

Inpatient Reception & Admittance - SAAO

(Line 6, D entrance, lvl. 0)

Open from Monday to Friday from 8.00 am to 6.00 pm

On Saturday/pre-holiday days from 8.00 am to 2.00 pm

PRE-HOSPITALIZATION

(Line 6, D entrance, lvl. 0)

In case of any need contact :Phone +39 - 06 20.90.25.50 from Monday to Friday from 8.30 am to 9.30 am and from 2.30 pm to 3.30 pm
mail: ufficioricoveri@ptvonline.it

BLOOD DONATION

Donating requires only 15 minutes, please support us!



Blood Donation Unit

(Line 6, A entrance, lvl. 0)

Blood can be collected 7/7 from 8 am to 11.30 am. Blood test is free for any donor.

Phone: (+39)0620900444 / 0592 / 0218

Email: trasfusionaleptv@ptvonline.it

EMERGENCY



General Emergency (DEA) is 24/7 operative. Located along Viale Oxford.



Odontoiatrics Emergency (Line 3, E entrance, 0 lvl.) open from 8 am to 8 pm 7/7

SERVICE

URP

(Customer Relations Office)

Open from Monday to Friday from 9 am to 6 pm

Phone: (+39)0620902020 from Monday to Friday from 9am to 1pm and from 3pm to 4.30 pm

Fax: (+39)0620902021

Email: relazioni.pubblico@ptvonline.it

Café

One is located not far from the main entrance and the other one along T6 Line.

Service is granted 7/7 from 6.30 am to 8 pm.

A third Café is located along T8 Line and is open from Monday to Friday from 7.00 am to 6 pm and Saturday from 7.30 am to 3 pm. Closed on Sunday

Bank

Unicredit Bank – ATM service is active

Cashier's desk: from Monday to Friday from 8.25 am to 12.50 am

Financial Advisor: from Monday to Friday from 8.25 am to 12.50 am and from 2.45 pm to 4.25 pm

puntoBIBLIO (Library Service)

(Gallery - lvl. 0)

Aimed at any user of the Hospital, open from Monday to Friday from 10 am to 4 pm.

Phone: (+39)0620903200; Inner phones may dial 83200

Restaurant / Self-service

(T8 line -1 lvl.)

open from Monday to Friday from 12 am to 3.30 pm. Pizza and cold meals are served from Monday to Friday from 3.30 pm to 9 pm.

COUNSELING DESKS

S.O.S. MAMMA

(Line 8, South side, 0 lvl.)

This counseling service is aimed at any new-mother regarding the prevention and care of post-partum and pregnancy depression. Open on Wednesday from 2 pm to 6pm.

Email: sosmamma@ptvonline.it

Mobile-phone: (+39) 334.99.49.452 from Monday to Friday from 9 am to 7 pm.